

Approved For Release 2001/08/21 : CIA-RDP78-03930A000100040052-9

READING TECHNIQUES 1951 - 1956

Approved For Release

-RDP78-03930A000

20 June 1950

MEMORANDUM FOR: OSO/OPC Training Liaison Officers

SUBJECT: Reading Improvement Course

1. It is contemplated that the Training Division will establish a Reading Improvement Program in the near future. The course of instruction will include 30 hours of training to be given one hour per day for a period of 30 days. Registration for the first reading improvement classes will be limited.
2. The course is designed primarily to increase the reading skills of OSO/OPC Staff Officers by means of controlled reading practices. The purpose is not only to improve a student's reading speed but to develop greater powers of comprehension. Tested techniques of training as applied by the Air Force in a similar program have proved the average reading rate of 700 students has been doubled with no loss of comprehension.
3. Each Training Liaison Officer is requested to acquaint his Division or Staff Chief with the plan to inaugurate this instruction, and to make available to the Training Division a tentative estimate of the number of personnel desiring to participate. A schedule of the classes will be published later.

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Chief, TKD

~~CONFIDENTIAL~~

N. Q. U. S. A. F.
READING IMPROVEMENT LABORATORY

Group and Individual Reading Improvement Results obtained by Classes 49-A through 50-B. Final Results are based upon records of Students with 25 to 30 hours attendance.

AVERAGE FREE READING RESULTS

	Initial Rate	Initial Comp	Final Rate	Final Comp
CLASS 49-A	292 WPM	83.2 %	488 WPM	79.3 %
CLASS 49-B	307 WPM	85.8 %	505 WPM	84.9 %
CLASS 49-C	297 WPM	81.0 %	483 WPM	84.0 %
CLASS 49-D	299 WPM	84.4 %	524 WPM	84.2 %
CLASS 49-E	285 WPM	81.5 %	471 WPM	81.7 %
CLASS 50-A	283 WPM	83.6 %	492 WPM	83.4 %
CLASS 50-B	290 WPM	84.4 %	512 WPM	83.1 %
7 Class Avg.	293 WPM	83.4 %	493 WPM	83.0 %
CLASS 50-C	302 WPM	79.1 %	456 WPM	85.2 %

INDIVIDUAL HIGH AND LOW FREE READING RESULTS

	Initial Low	Final Same Individual Rate Comp	Initial High	Final Same Individual Rate Comp	Highest Final Rate Comp	Initial Same Individual Rate Comp
	Rate Comp	Rate Comp	Rate Comp	Rate Comp	Rate Comp	Rate Comp
Class 49-A	106	100	382	80	431	90
Class 49-B	166	70	340	90	466	60
Class 49-C	177	90	442	90	517	90
Class 49-D	171	100	297	100	512	60
Class 49-E	181	80	514	60	454	80
Class 50-A	154	100	215	80	428	90
Class 50-B	108	90	233	80	440	100

RESTRICTED

18 September 1951

MEMORANDUM FOR: All Personnel, OGO and OPC

SUBJECT: Reading Improvement Course

1. The next Reading Improvement Course for OGO and OPC staff personnel will begin on 1 October and end on 9 November 1951. This course is designed to improve reading skill by increasing visual perception, eliminating undesirable reading habits and increasing reading speed and maintaining rate of comprehension. The course requires a minimum of 30 hours instruction to be given one hour per day for six weeks. Three new classes, each limited to 12 students, will begin at 0900, 1000, and 1100 hours.

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2. Applicants for this course will report to Room 17, [REDACTED] on 1 October. They will be informed by TRC what time to report.

3. Daily class attendance is absolutely necessary to successful reading improvement. Any individual who is absent from as many as four sessions will be automatically dropped from the roster. In fairness to the personnel desiring reading improvement, and because of the demand, it is suggested that only those individuals be entered in the course who will be present at all sessions.

4. Applications should be made by reordering to TRC, through PT/TR/OPC or OIC Training Officer, as appropriate, not later than noon, Friday, 27 September. (See attached form.)

5. It is requested that this memorandum be given wide distribution throughout OGO and OPC.

6. For information, call extension 3274 or 3279.

FOR THE ASSISTANT DIVISION OF TRAINING (CONT'D):

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[REDACTED]

Deputy for Staff Training

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